



VISA D – APPLICATION FAMILY REUNION
To accompany your spouse non-EU-citizen,
who holds a work permit, professional card,
European Blue Card or is a researcher

Submission & collection time: 9am-12pm

| Embassy check | Applicant check | Document number | Original and / or copy | Description of the document |
|---------------|-----------------|-----------------|------------------------|--|
| | | 1. | Original | This checklist , with boxes ticked, signed and documents in the sequence of this checklist. |
| | | 2. | Original | Print-out of the Schengen visa application form properly completed online , signed and on the last page of the form + a recent passport-sized photo according to the ICAO regulations , pasted on the application form. |
| | | 3. | Original | Print-out of the confirmation email of your appointment. |
| | | 4. | Original + Copy | Passport with at least three empty pages. Issued less than 10 years ago and valid for at least 12 months when your visa application is submitted. Copy of bio-data pages (this includes the signature page). |
| | | 5. | Original + Copy | Singapore resident permit Employment Pass / Dependant's Pass / S Pass / Student Pass / Permanent Resident Identity Card + Re-entry Permit / Recent print out of SGWorkPass ... |
| | | 6. | Original + Copy | Official copy of your birth certificate (proof that you are over 21 years old) issued less than 6 months ago. If it is issued in Singapore: a non-laminated birth extract 'Certificate of Extract from Register of Births' issued by the Immigration Checkpoints & Authority in Singapore, authenticated by the Ministry of Foreign Affairs in Singapore and legalized by the Embassy (fees apply). If it is issued abroad: see procedure of legalization of documents . |
| | | 7. | Original + Copy | Official copy of your marriage certificate , issued less than 6 months ago. If it is issued in Singapore: a non-laminated duplicate certificate 'Certified Copy of an entry in a Marriage Register' issued by the Registry of Marriages / Registry of Muslim Marriages in Singapore, authenticated by the Ministry of Foreign Affairs in Singapore and legalized by the Embassy (fees apply). If it is issued abroad: see procedure of legalization of documents . Official copy of the divorce certificate or judgement (if applicable). |
| | | 8. | Original | Certificate of good conduct (for 21 years old and above) issued less than 6 months ago by the appointed authorities in your country of residence and / or country of origin. To obtain a "Certificate of Clearance" (COC) in Singapore: applicant must first make a personal appearance at the Embassy with his / her passport to request an introductory letter required by the Singapore Police Force . The COC needs to be authenticated by the Ministry of Foreign Affairs in Singapore and legalized by the Embassy (fees apply). |
| | | 9. | Original | Medical certificate issued less than 6 months ago, properly completed, stamped and signed by one of the medical doctors designated by the Embassy . |
| | | 10. | Copy | Work permit / Professional Card / European Blue Card / Host agreement of your spouse. |
| | | 11. | Original + Copy | Medical Insurance certificate issued by the Health Insurer in Belgium (mutuelle / mutualiteit) Proof that your spouse has a health insurance policy covering medical costs in Belgium for him / her and the family / employment contract including a clause regarding health insurance coverage / travel insurance certificate + policy covering all risks and costs (medical and repatriation) in Belgium for at least 30 000 EUR (or its equivalent) and valid for a duration of 3 months. |
| | | 12. | Copy | Proof of sufficient accommodation of your spouse in Belgium. Lease agreement / employment contract including a clause regarding housing / hotel reservation. |
| | | 13. | Copy | Proof of your spouse's regular and sufficient means of subsistence Employment contract / letter of the employer including duration of the contract and monthly salary. |
| | | 14. | Copy | Proof of payment of the contribution fee , to be paid prior to the visa application. The contribution fee cannot be paid at the Embassy. |

I HAVE BEEN INFORMED THAT:

- my passport will be kept for the duration of the visa processing time.
- my application will only be eligible for processing when the submitted file is complete.
- additional documents may be requested.

Signature:

Visa fee & legalization fee payable by Credit Card (Visa or Mastercard) and nonrefundable

For **accompanying MINORS**, a separate application needs to be submitted with all documents listed above (except marriage certificate). If the child is from a previous partnership, an additional document needs to be submitted:

- shared custody: an original official and legalized letter of consent from the other parent.
- sole custody: a legal and legalized document of sole custody.